



# Space Action Team Photo Management: Photos Well Managed

Clay A. Ross, Las Positas Community Collage

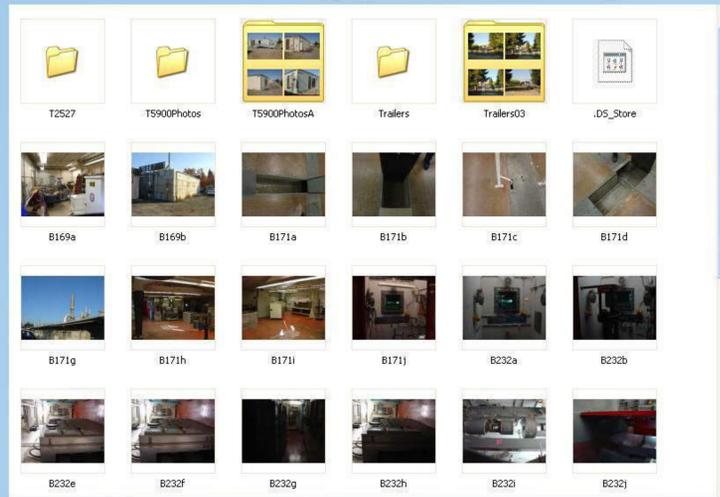
SAT Team, Paul G. Corrado

Lawrence Livermore National Laboratory



## Prior to this effort

The task: take existing photos and organize them

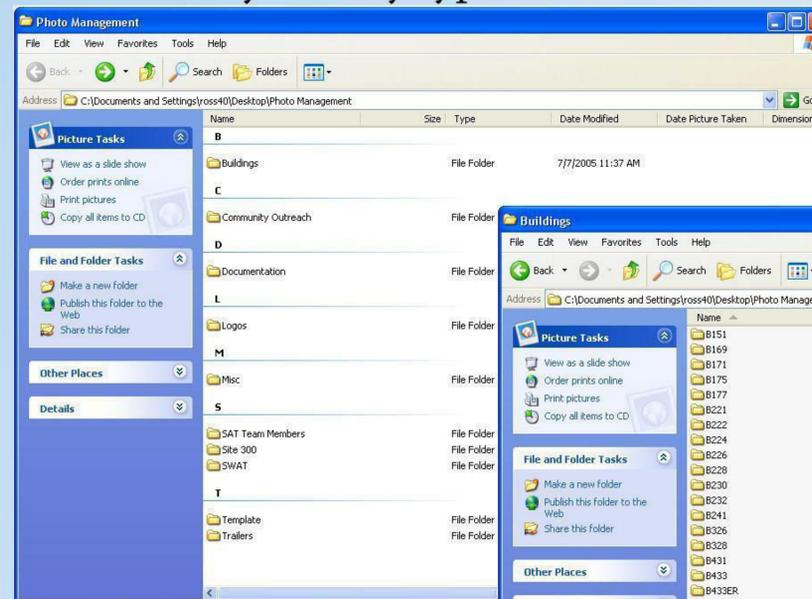


Taking many different photos and organizing them into easy and understandable categories.

## Organized and easy to use

### Photo selection options

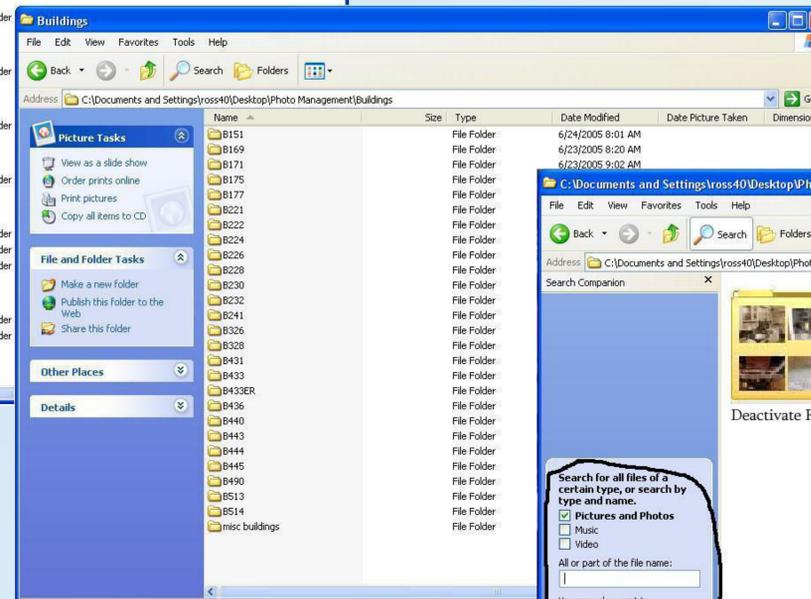
Select by: facility type



### PROJECT SCOPE

5.80 gigabytes  
6,410 files  
788 folders

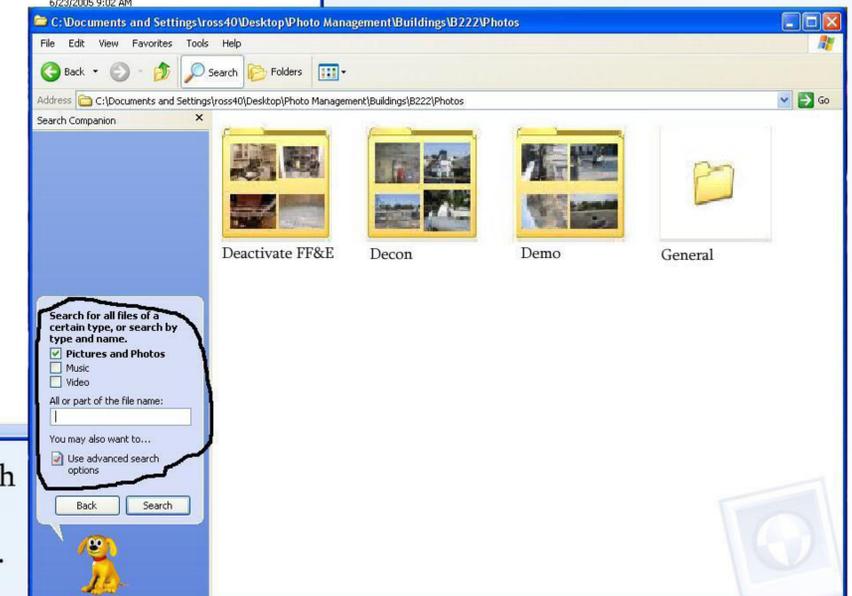
Select by: facility number



**Question:** How to go about systematically organizing over 5 gigabytes of photos?

**Answer:** By setting up folders and sorting photos using consistent criteria.

Select by: Category



The system makes finding photos easier.

Identifies a clear path for photo input.

## Before

## After

- No naming scheme
- Building identification was difficult
- Don't know a building from another
- Different file types, .jpg, .PICT, etc..
- No order or system for categorizing storage and removal

- Easy to use
- Labeled correctly
- Uniform
- All in one place
- Easy to add on to for future photos
- Saved and backed up on server

With the search menu you can find any photo.